



AASHE Board of Directors Meeting

October 29, 2023

12:45pm

APPROVED Meeting Minutes

Attendance (X – present; R – regrets; A - absent):

Board

x	Jenny Hirsch
x	Francois Miller
x	Meghna Tare
x	David Phillips
x	Raghu Raghavan
x	Rania Assariotaki

x	Ashwani Vasishth
x	Chris O'Brien
A	Stephania Fregosi
x	Daryl Pierson

1. Board Retreat prior to the Board Meeting

The Oct 29th Board Meeting was conducted after the Board Retreat Oct 28 (whole day) and Oct 29th (Half day). Oct 28th was focused on the RESJ presentation and workshop organized by Jenny Hirsch followed by discussion about the AASHE 2024 conference, Governance Documents edits and modifications, and the new Board Appointment and application process. The official Board Meeting was for 5 minutes before concluding the day hence the short meeting notes.

2. Call to Order

- a. Determination of Quorum
- b. Jennifer Hirsch opened the board meeting
- c. Chris O'Brien opened the motion for these topics of discussions

- 1. Financial report from the conference
- 2. We want to approve the 2024 proposed budget by Dec 14 for that we need to know the proposed conference budget based on the location
- 3. Ashwani Vasishth seconded it
- 4. Understand the whole the payroll and staff salaries, compensation and overview of staff positions including suggested raises

5. Updated budget that includes the reserve history
6. Update on conference metric and membership dues and attendance
7. We need to be formal and have the meetings minutes to be posted on the website and posted within 30 days after approval from the Board and be shared with the board ASAP (within a week)
8. Have a system and platform for all the board material and documents to be accessible and make it available on Google folder. The board members do not like the existing network.
9. Jenny recommended that David Phillips and Chris O'Brien meet with Meghan Fay Zahniser ahead of time to talk to her about budget representation to increase collaboration

Jenny Hirsch seconded the motion

Everyone supported and the motion is passed.

Raghu Raghavan motioned to close the meeting

Seconded by Ashwani Vasishth