AASHE Board of Directors Meeting

June 16, 2023
11:00 am - 12:30 pm

APPROVED Meeting Minutes

Attendance (X – present; R – regrets; A - absent):

Board

| X | Jenny Hirsch          | X | Ashwani Vasishth     |
|   |                      | X | Chris O’Brien        |
| R | Meghna Tare          | X | Stephanie Fregosi    |
| X | David Phillips       | X | Daryl Pierson        |
| X | Raghu Raghavan       |   |                      |
| X | Rania Assariotaki    |   |                      |

Management & Guests

<table>
<thead>
<tr>
<th>Meghan Fay Zahniser (Executive Director)</th>
<th>Domna Gallion (Accounting &amp; Ops Manager)</th>
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<tr>
<td>Allison Jones (Director of Finance &amp; Ops)</td>
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1. Call to Order
   - Determination of Quorum
   - Opening Round and Introductions

2. Consent Agenda
   - March 17, 2023 Board Meeting Minutes
   - June 16, 2023 Agenda

MOTION: Motion to Approve Agenda
Moved by: Ashwani Vasishth
Seconded by: Stephanie Fregosi
Motion Carried

MOTION: Motion to Approve Board Meeting Minutes
Moved by: Francois Miller
Seconded by: Ashwani Vasish
Motion Carried
3. Organizational Updates

Executive Director Update: Meghan

- Noteworthy:
  - Conference Registration is live; first in-person conference since Covid
  - Board members will receive code from Meghan to register for conference
  - Board retreat will be at conference all-day October 28 and half-day October 29, 2023
  - Board: Please reach out to Meghan regarding travel and hotel for conference
  - Membership and STARS doing well; 3.0 comments coming in
  - Sustainability Education Forum June 8 & 9 (new program)
  - Work continues on Microsoft grant
  - We finally received Employee Retention funds from the IRS
  - ACE is exploring Carnegie classification for sustainability

- Francois commented on results of membership survey; over 80% satisfaction which is great

Ongoing Board Business

- Chair Update: Jenny
  - Hired a facilitator for to help Task Force create a framework to evaluate racial equity & social justice with regards to AASHE’s strategic goals; she’s starting this month - Julie Richards

- Governance (Francois)
  - Revision of Conflict of Interest policy and Disclosure Statements (Both IRS and Massachusetts
    - Policy informs board how to handle potential conflicts
    - Attorney gave guidance and updates were made
    - Board members will complete annually

MOTION: Motion to Approve Conflict of Interest and Disclosure
Moved by: David Phillips
Motion Carried with one abstention

- Modifications to AASHE Bylaws
  - Change term of Treasurer from one to two years
  - No other aspect of Tenure will change (Section 4)

MOTION: Motion to Approve Bylaws Modification
Moved by: Daryl Pierson
Seconded by: David Phillips
Motion Carried

- Finance (David)
  - All going well
  - Finance Committee meeting upcoming this summer

- RESJ Framework (Jenny)
  - Committee has strong participation
  - Framework will be delivered to board by January to use in strategic planning
  - 2 small groups working on AASHE’s place/lane and Basic RESJ principles
  - Explore other RESJ frameworks, both domestic and global
- Stephania presented PCC’s Equity Framework for Climate Action Planning
  - Centering Equity in the CAP Update
  - PCC Vision and Mission for Climate Action
  - PCC Climate Action Plan Values
  - Multnomah County’s 5 P’s
  - Multnomah County’s 5 P’s Guide (People, Place, Process, Power)
  - The 5 P’s of the Climate Equity Guide (Purpose, Power, Place, Process, People)
  - PCC Equity & Empowerment Guide for Climate Action
  - Scope of Climate Action Plan Focus Areas
  - Equity in the Language of Goals and Strategies: Scopes 1, 2, and 3, Resiliency, Outreach and Education,

- Board needs deeper training in RESJ in advance of strategic planning

- Lightning Round:
  - What is something you heard in PCC’s presentation that you think is really important?
  - What is something you heard that feels very new, that you want to learn more about?

4. **Closing Round**

- Next board meeting is retreat on October 28-29, 2023

5. **Meeting adjourned at 12:30 pm**