2021 AASHE Online Community Advertising Agreement

This AASHE Online Community Advertising Agreement (the “Agreement”) is made by and between you (the “Advertiser”) and the Association for the Advancement of Sustainability in Higher Education (“AASHE”) (each a “Party” or collectively the “Parties”).

1. **Term.** This Agreement will commence on the date this Agreement is signed by the Advertiser (the “Effective Date”) and continue until terminated by AASHE for any reason in AASHE’s sole discretion (the “Term”).

2. **AASHE’s Obligations.** AASHE agrees to provide the advertising for the AASHE Online Community described in the insertion order attached as Exhibit A (the “Insertion Order”), as selected by the Advertiser and submitted by Advertiser from time to time, subject to all requirements, conditions and limitations set forth therein or elsewhere in this Agreement.

3. **Advertiser’s Obligations.** The Advertiser agrees to pay AASHE the applicable fees described in the Insertion Order attached as Exhibit A (the “Fees”), as selected by the Advertiser and submitted by Advertiser from time to time. An invoice will be sent to the billing contact upon receipt of signed agreement. **Payment of all Fees shall be due in full within thirty (30) days of receipt of AASHE’s invoice.** Advertiser is responsible for timely submitting acceptable advertisements for insertion into the AASHE Online Community by the applicable deadline, subject to the guidelines, terms and conditions specified in this Agreement. Advertiser is permitted to cancel one or more advertisements selected in a particular Insertion Order by providing written notice directed to marketing@aashe.org no fewer than thirty (30) days prior to publication. Advertiser shall not be charged Fees for advertisements that are timely cancelled pursuant to this Section 3. All Fees for advertisements that are not timely cancelled by Advertiser pursuant to this Section 3 remain fully due and are nonrefundable.

4. **Acceptance of Advertising.** All advertisements are subject to review and approval by AASHE. AASHE may, for any reason in AASHE’s sole discretion (including but not limited to violation of the guidelines described in Section 5 of this Agreement), require edits or reject any advertisement submitted by the Advertiser. Advertisements that have not previously appeared in the AASHE Online Community must be submitted for approval at least ten business days prior to the first issue run date. In the event that an advertisement that has not previously appeared in the AASHE Online Community is rejected by AASHE or is not timely received without sufficient time for modification or replacement, a previously run advertisement by the Advertiser will be repeated. If no prior advertisement is available, AASHE will run a house advertisement and the Advertiser will be responsible for the cost of its original Insertion Order.

5. **Advertising Guidelines.** Advertiser must comply with the guidelines described in this Section
5, and any revisions or supplements to these guidelines, which AASHE may provide at any
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time and for any reason in AASHE’s sole discretion. In the event that AASHE’s advance
time and for any reason in AASHE’s sole discretion. In the event that AASHE’s advance
written approval is required pursuant to this Section 5, requests for approval should be
directed to marketing@aashe.org.
directed to marketing@aashe.org.
a. Advertiser shall not advertise products, services, or events that have no direct
a. Advertiser shall not advertise products, services, or events that have no direct
relation to the higher education sustainability community unless AASHE provides
relation to the higher education sustainability community unless AASHE provides
written approval of the content of such advertisement in advance of its submission.
written approval of the content of such advertisement in advance of its submission.
b. Advertiser shall not advertise products, services, or events that compete directly with
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products, services or events offered by AASHE (including the solicitation of
products, services or events offered by AASHE (including the solicitation of
membership in any membership organization) unless AASHE provides written
membership in any membership organization) unless AASHE provides written
approval of the content of such advertisement in advance of its submission.
approval of the content of such advertisement in advance of its submission.
c. Advertiser shall not reference AASHE, AASHE’s products, services, standards, or
c. Advertiser shall not reference AASHE, AASHE’s products, services, standards, or
events, or use AASHE’s logo or other trademarks unless AASHE provides written
events, or use AASHE’s logo or other trademarks unless AASHE provides written
approval of the content of such advertisement in advance of its submission.
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d. Advertorials (an advertisement resembling an editorial or journalistic article in form
d. Advertorials (an advertisement resembling an editorial or journalistic article in form
and style) are prohibited. Artwork, format and layout should be such as to avoid
and style) are prohibited. Artwork, format and layout should be such as to avoid
confusion with editorial content of the publication or website. AASHE reserves the
confusion with editorial content of the publication or website. AASHE reserves the
right to insert the word “Advertisement” above or below any copy to avoid confusion.
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e. Advertising copy must be factual, in good taste, and all claims must be fully
e. Advertising copy must be factual, in good taste, and all claims must be fully
supportable. Advertisements must avoid the use of claims the validity of which
supportable. Advertisements must avoid the use of claims the validity of which
depends upon extremely fine interpretations of meaning. This does not exclude the
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use of normal qualifiers, such as footnotes, which may be necessary to render a
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claim true.
claim true.
f. Advertisements using exclusive claims such as “best”, “the most effective” or “only”
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or any other word with the same meaning to describe Advertiser’s products, services
or any other word with the same meaning to describe Advertiser’s products, services
or events is prohibited.
or events is prohibited.
g. Advertisements containing testimonials or those that quote the names, statements or
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writings of any individual, public official, government agency or other organization
writings of any individual, public official, government agency or other organization
must be accompanied by written consent for use from the quoted individual or entity.
must be accompanied by written consent for use from the quoted individual or entity.
h. All advertisements must clearly identify the Advertiser by trademark, signature or
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name.
name.
i. Links to other websites contained in an advertisement must not prevent a user from
i. Links to other websites contained in an advertisement must not prevent a user from
easily returning to AASHE’s website.
easily returning to AASHE’s website.
j. Advertisements must be in RGB color format and 300 dpi, with dimensions of 200px
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by 200px for the email digest ad. PNG file types are preferred otherwise the graphic
by 200px for the email digest ad. PNG file types are preferred otherwise the graphic
may appear blurry. AASHE cannot accept ads in flash or other interactive media
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formats. The maximum file size is 500 KB. A destination URL is also required for all
formats. The maximum file size is 500 KB. A destination URL is also required for all
advertisements.
advertisements.
6. Errors in Advertisements. AASHE shall have no responsibility to correct artwork,
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proofread advertisements or verify any statements contained therein. In the event of any
proofread advertisements or verify any statements contained therein. In the event of any
errors in an advertisement or in AASHE’s reproduction or publication thereof, the
errors in an advertisement or in AASHE’s reproduction or publication thereof, the
Advertiser shall notify AASHE immediately. Upon notification, errors will be corrected in
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the next available comparable placements of the advertisement, as determined by
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AASHE. This shall constitute the sole remedy for any errors, whether or not such errors
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are the fault of AASHE.
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7. Data and Other Information. AASHE may in its sole discretion provide reports to
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Advertiser that show aggregate data about the Advertiser’s advertisements, including the
Advertiser that show aggregate data about the Advertiser’s advertisements, including the
number of impressions generated. However, AASHE will not release personally
number of impressions generated. However, AASHE will not release personally
identifiable data to Advertiser regarding AASHE’s members or visitors, users, or readers
of the AASHE Online Community or AASHE’s website. Further, Advertiser cannot be
given advance knowledge of any content posted in the AASHE Online Community or
AASHE’s website, and AASHE’S editorial decisions or advertising policies will not be
influenced by Advertiser or shaped to accommodate Advertiser’s preferences.

8. Relationship of the Parties. Advertiser is and will remain an independent contractor with
respect to AASHE. This Agreement does not constitute and will not be construed as
constituting a partnership, joint venture, principal/agent relationship or
employer/employee relationship between AASHE and Advertiser. Neither Party will have
any right, power or authority to agree to any condition, contract or obligation on behalf of
the other Party, and nothing in this Agreement is meant to establish joint and several
liability, fiduciary duties, or any other right or obligation associated with a partnership.
The inclusion of an Advertising Order with AASHE is not to be construed or publicized as
an endorsement or approval by AASHE, nor may the Advertiser promote that its
advertising claims are approved or endorsed by AASHE.

9. Representations and Warranties. The Advertiser covenants, warrants and represents
that: (i) it has the authority to enter into this Agreement; (ii) the person executing this
Agreement on behalf of the Advertiser has the authority and power to do so; and (iii) the
advertisements submitted by Advertiser comply with all applicable laws and do not
infringe or violate the rights of any third party.

10. Limitation of Liability. NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY FOR
ANY INDIRECT, INCIDENTAL, DELAY, SPECIAL, PUNITIVE OR CONSEQUENTIAL
DAMAGES, INCLUDING DAMAGES FOR LOST OPPORTUNITIES, LOST PROFITS
FROM THIS AGREEMENT OR ANY OTHER TRANSACTION, OR LOST SAVINGS,
WHETHER ARISING IN CONTRACT, TORT OR OTHERWISE, EVEN IF SUCH
DAMAGES WERE FORESEEABLE OR RESULT FROM A BREACH OF THIS
AGREEMENT. NOTWITHSTANDING ANYTHING IN THIS AGREEMENT TO THE
CONTRARY, IN NO EVENT WILL THE AGGREGATE LIABILITY OF AASHE TO
ADVERTISER EXCEED THE AMOUNT OF THE FEES PAYABLE BY ADVERTISER TO
AASHE UNDER THIS AGREEMENT.

11. Indemnification. Advertiser shall defend, indemnify and hold harmless AASHE, its related
entities, partners, agents, officers, directors, employees, attorneys, heirs, successors,
and assigns, from and against any and all claims, losses, damages, judgments,
settlements, costs and expenses (including reasonable attorneys' fees and expenses),
and liabilities of every kind incurred in connection with (i) any claims or statements made
in the Advertiser’s advertisements; (ii) any third party’s use of the products, services, or
events described in the Advertiser’s advertisements; or (iii) the inaccuracy or breach of
any of the covenants, representations and warranties made by Advertiser in this
Agreement. This indemnity shall require the payment of costs and expenses by
Advertiser as they occur. The provisions of this Section shall survive any termination or
expiration of this Agreement.

12. Force Majeure. No delay or failure in performance by either Party (except for Advertiser’s
payment obligations) will constitute default hereunder or, give rise to any claim or
damages if, and to the extent, such delay or failure is caused by an occurrence beyond
the control and without fault or negligence of the Party affected and which said Party is
unable to prevent or provide against, by exercise of reasonable diligence including, but
not limited to: an act of God, strike or other labor dispute, fire, riot, or civil commotion, government action or decree, inclement weather conditions, or for any other reason beyond the control of the Parties (collectively, a “Force Majeure”). In the event a Force Majeure excuses performance, then neither Party will be obligated in any way to fulfill its obligations under this Agreement (except for Advertiser’s payment obligations) during the period of interruption caused by the Force Majeure.

13. **Waiver.** Either Party’s waiver of, or failure to exercise, any right provided for in this Agreement shall not be deemed a waiver of any further or future right under this Agreement.

14. **Assignment.** The Parties may not assign this Agreement or any right or obligation of this Agreement, by operation of law or otherwise, without the prior written consent of the other Party.

15. **Governing Law.** This Agreement will be governed by and construed in accordance with the laws of Pennsylvania without regard to its conflicts of laws principles. Any suit or action between the Parties arising out of or relating to this Agreement will be filed in a court of competent jurisdiction within Pennsylvania, and the Parties hereby consent to personal jurisdiction in Pennsylvania.

16. **Entire Agreement.** This Agreement: (i) constitutes the entire agreement between the Parties hereto with respect to the subject matter hereof; (ii) supersedes and replaces all prior agreements, oral and written, between the Parties relating to the subject matter hereof; and (iii) may be amended only by a written instrument clearly setting forth the amendment(s) and executed by both Parties.

17. **Severability.** All provisions of this Agreement are severable. If any provision or portion hereof is determined to be unenforceable in arbitration or by a court of competent jurisdiction, then the remaining portion of the Agreement shall remain in full effect.

18. **Survival.** Any provisions of this Agreement that by their nature extend beyond expiration or termination (including, but not limited to Sections 5, 6, 9, 10 and 11) will remain in effect in accordance with their terms.

**AGREE TO THESE TERMS AND CONDITIONS:**

**By signing below, you confirm that you have read the terms and conditions of this Agreement, that you understand them, and agree to be bound by them.**

**Signature:** ___________________________ **Date:** ___________________

**Name (Printed):** ___________________________ **Title:** ___________________

**Return this agreement to [marketing@aashe.org](mailto:marketing@aashe.org).**
EXHIBIT A

INSERTION ORDER

Advertiser Information:
Advertiser: __________________________________________________________
Your Name: __________________________________________________________
Your Title: _______________________________________________________________________
Address: _______________________________________________________________________
City: ____________________________  State/Prov. __________________ Postal Code: _______
Phone: __________________________  Email: ________________________________________

Billing Information (if different than advertiser information):
Organization: __________________________________________________________
Contact: __________________________________________________________
Billing Address: _______________________________________________________________________
City: ____________________________  State/Prov. __________________ Postal Code: _______
Phone: __________________________  Email: ________________________________________
The advertiser agrees to purchase advertising space in the AASHE Online Community and agrees to the terms and conditions stated below.

**Month (Rate)**:

<table>
<thead>
<tr>
<th>Month</th>
<th>Rate</th>
<th>Ad close</th>
<th>Artwork due</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jan.</td>
<td>$700</td>
<td>12/11/20</td>
<td>12/18/20</td>
</tr>
<tr>
<td>Feb.</td>
<td>$700</td>
<td>1/15/21</td>
<td>1/22/21</td>
</tr>
<tr>
<td>March</td>
<td>$700</td>
<td>2/12/21</td>
<td>2/19/21</td>
</tr>
<tr>
<td>April</td>
<td>$700</td>
<td>3/12/21</td>
<td>3/19/21</td>
</tr>
<tr>
<td>May</td>
<td>$700</td>
<td>4/16/21</td>
<td>4/23/21</td>
</tr>
<tr>
<td>June</td>
<td>$700</td>
<td>5/14/21</td>
<td>5/21/21</td>
</tr>
<tr>
<td>July</td>
<td>$700</td>
<td>6/11/21</td>
<td>6/18/21</td>
</tr>
<tr>
<td>Aug.</td>
<td>$700</td>
<td>7/16/21</td>
<td>7/23/21</td>
</tr>
<tr>
<td>Sept.</td>
<td>$700</td>
<td>8/13/21</td>
<td>8/20/21</td>
</tr>
<tr>
<td>Oct.</td>
<td>$700</td>
<td>9/10/21</td>
<td>9/17/21</td>
</tr>
<tr>
<td>Nov.</td>
<td>$700</td>
<td>10/15/21</td>
<td>10/22/21</td>
</tr>
<tr>
<td>Dec.</td>
<td>$700</td>
<td>11/12/21</td>
<td>11/19/21</td>
</tr>
</tbody>
</table>

**Special offers:**
- Purchase 3 or more months and receive a 15% discount.
- Business Leader members receive a 10% discount.
- Business Affiliate members receive a 5% discount.
- Institutional members receive a 5% discount.

Total Due: ______________________

**Placement:** Placement is first come, first served, based on availability. Please contact andrea.huggins@aashe.org to determine placement availability.

*Please note that daily digests are sent during the work week only (Monday - Friday).*