AASHE Board of Directors Meeting

Monday October 1, 2018
3:42– 4:46 PM ET

Approved Meeting Minutes

Attendance (X – present; R – regrets; A - absent):

Board

<table>
<thead>
<tr>
<th>X</th>
<th>Richard Miller – Chair</th>
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</thead>
<tbody>
<tr>
<td>X</td>
<td>Trina Innes – Vice Chair</td>
</tr>
<tr>
<td>R</td>
<td>Ben Champion - Secretary</td>
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<tr>
<td>X</td>
<td>KyuJung Whang- Treasurer</td>
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<tr>
<td>X</td>
<td>Jay Antle</td>
</tr>
<tr>
<td>R</td>
<td>Guilbert Brown</td>
</tr>
<tr>
<td>X</td>
<td>Monica Dean</td>
</tr>
<tr>
<td>A</td>
<td>Cathy Dove</td>
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</tbody>
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| X | Ann Erhardt |
| X | Jenny Hirsch |
| R | Ben Jarrett |
| X | Cindy Klein-Banai |
| X | David Phillips |
| X | Charles Richardson |
| X | Meghna Tare |

Management & Guests

| X | Meghan Fay Zahniser (Executive Director) |

1. Call to Order
   • Determination of Quorum – Quorum Met – 11 in attendance at time of call to order

2. Consent Agenda
   • August 2018 Board Meeting Minutes (see meeting packet)

**MOTION: Motion to Approve Consent Agenda**

Moved by: Cindy Klein-Banai
Seconded by: KyuJung Whang
Motion Carried

3. Request for Decision – Governance Documents
MOTION: Motion to Approve Governance Documents
- Role of Committee Chairs
- Delegation to Executive Director
- General Executive Constraint
  Moved by: Trina Innes
  Seconded by: Ann Erhardt
  Motion Carried

4. Presentation of Plaque to departing Board Members by Meghan
   - Trina Innes
   - Ben Champion

3:50 PM Convene Executive Session
Discussion of ED Performance
Send suggested goals for ED for this year to Rich.
Put discussion of corporate round table on agenda for November meeting.

MOTION: The Board will identify three goals for the next evaluation period of the Executive Director.
  Moved by: Trina Innes
  Seconded by: Jenny Hirsch
  Motion carried

5. Adjournment – 4:46 pm