



AASHE Board of Directors Meeting Minutes

November 9, 2017
14:00-15:31 EDT

Meeting Minutes

Attendance (X – present; R – regrets; A - absent):

Board

a	Charles Richardson – Chair
x	Richard Miller – Vice Chair
x	Jay Antle - Secretary
x	KyuJung Whang- Treasurer
x	Ben Champion
x	Monica Dean
x	Ann Erhardt

x	Sally Grans Korsh
x	Trina Innes
x	Ben Jarrett
x	Jon Jensen
x	Cindy Klein-Banai
x	Kim Smith

Management & Guests

x	Meghan Fay Zahniser (Executive Director)
x	Margueritte Williams

x	Allison Jones

1. Call to order– Quorum Determined at 14:08

- Determination of Quorum

2. Consent Agenda

- a. October 2017 meeting minutes: Ben Champion moved that the minutes be altered to reflect a change in the minutes to add giving staff fiscal authority to incur costs to move from STL. Sally G-K concurred. The motion passed.
- b. November 9 meeting agenda

The consent agenda, as modified above, passed.

3. Executive Director /Organizational Update

- Strategic Plan: Noted “bold” actions in the existing strategic plan. Much of that has to do with STARS. Given Board concerns about the need to be bold, where does this get captured in the plan? Adding a new separate goal might be seen as the Board being unsure as opposed to setting up a process to discover what AASHE being bold might be. This leads to two action items being added under Goal Three. Some conversation on that

process has taken place on the Executive Committee and will be a Board focus in 2018. A Board Task Force is one way to propel this forward. Board members were given the chance to ask questions about this approach.

- Budget: The outstanding discussion was whether to use 2017 conference budget as baseline or 2018 or potentially 2017 actual conference numbers as well as some discussion of the “extra” reserve. Meghan laid out some changes made into the budget to accommodate a slight decline in overall conference income based on slightly reduced attendance from that 2017 baseline. Significant concern about spending the excess reserves given potential uncertainty. Discussion of these proposals took place.

Discussion & Decision

- Kyu made a motion to approve the Budget as presented by Meghan with the understanding that a future request for funding (including reserves) for Project Bold is open. Sally GK seconded. **The budget was approved.**
- Sally GK moved that the Strategic Plan be adopted. Kim Smith seconded. Discussion of where Project Bold needs to go. Should it be an objective or a goal, or tasks. Friendly amendment as proposed by Jon to make it an objective. Amendment accepted. **The Strategic Plan was approved.**
- 2018 Conference updates will be coming shortly. Some Board decision-making may be needed on this.
- Sierra magazine update including news that Sierra may be changing its process for next year.

4. Ongoing Board Business

Committee Updates

- Executive Committee Update
 - i. Meeting schedule proposed. Some discussion of recruitment for the Task Force. A December Board meeting will be scheduled and Exec Dir Performance Review will be handled then.
 - ii. Confirm 2018 retreat date March 14-16th at UCONN.
- Governance
 - i. Reminder about appointment deadline; applications are due Nov 30
 - ii. Affirm new officers. Kim Smith moves to do so, Ann E. seconded. The motion carried.

Kim Smith moved to adjourn the meeting. Ben J. seconded. The motion carried and the meeting ended at 15:31 Eastern Time.