



AASHE Board of Directors Meeting

Baltimore, Maryland

October 8, 2016

3:30 pm EDT

Approved Meeting Minutes

Attendance (X – present; R – regrets; A - absent):

Board

X	Fahmida Ahmed – Chair (on phone)
X	Charles Richardson – Vice Chair
X	Trina Innes - Secretary
R	Jon Jensen - Treasurer
X	Jay Antle
X	Ben Champion

X	Sally Grans Korsh
X	Richard Miller
X	Kim Smith
X	KyuJung Whang

Management & Guests

X	Meghan Fay Zahniser (Executive Director)
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1. Call to Order

- Welcome, Determination of Quorum – Quorum met at 3:34 pm with 9 from the board present.

2. Committee Reports

- Governance Committee
 - Discussed diversity statement.

MOTION: Moved that the diversity statement be accepted and posted on the AASHE website.

Moved by: Ben Seconded by: Sally

Motion carried

- Nominations Task Force
 - Need to develop a process for ensuring board fulfills the intent of the diversity statement
 - When next board is in, suggest looking at what is absent and then go out and seek potential people who might come in
 - We individually and collectively may need to address diversity
 - We will know by second week of November about newly elected members
 - Sally will fill in the skill set after we know our members to inform board discussions (suspect business and administration member may be missing).
 - May be some benefit to having the task force look at the balance of the nominations to see if they might be qualified outside of member elected positions

MOTION: Moved that board is accepting nominations from existing members that wish to renew their term
Moved by: Kim Seconded by: Sally
Motion carried
8 in favour, 1 absention (Trina)

- Question raised about to what extent we want to know incoming board members before making a decision about what to do next.
- This is the time when existing board members express they are interested in staying. This is traditional process.
- Would like to be able to codify the proper process moving forward.
- If someone wanted to run again, we could go through the public process or the board elects you.
- Feel person should be voted on regardless of the new members who are coming on the board

MOTION: Moved that the board vote on self-nominated board members today at October Board Meeting
Moved by: Fahmida Seconded by: Sally
Motion carried
6 in favour, 2 nays, 1 absention (Trina)

MOTION: Moved that the board elect Trina to continue board service for second term.
Moved by: Sally, Seconded by: Kim
Motion carried
1 absention (Trina)

3. Looking Forward to 2017

- Look through package for budget for 2017
- Budget is a stay the course budget – not a lot of new items.
- Action plans for the committee are part of the transition that everyone should consider
- Intend to ensure that outcoming/incoming executive committee have the materials they need to transition
- New officers start in January, but will begin attending executive committee calls in November.
- Bylaws are fairly complete – nothing anticipated as needing to be changed
- Institutional memory is sometimes a challenge
- Chair Elect – Chair (we should continue on the affirmation process each year – would benefit from smoothing that out – Governance Committee could / should discuss).
- Long-term diversity of the board, would like to look at a minority serving institution initiative – try to get more of these groups as members. This would like benefit from a task force.

4. In Camera Session

MOTION: Moved that the board extent Executive Director’s contract.
Moved by: Fahmida, Seconded by: Sally
Motion carried

- More information required from legal counsel to frame new contract.

5. Adjourn

- Meeting adjourned at 4:44 pm.