AASHE Board of Directors Meeting
Teleconference
Friday, May 20, 2016
14:00 – 15:30 EDT

Approved Meeting Minutes

Attendance (X – present; R – regrets; A - absent):

<table>
<thead>
<tr>
<th>Board</th>
<th>Management &amp; Guests</th>
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<tbody>
<tr>
<td>X Fahmida Ahmed - Chair</td>
<td>X Meghan Fay Zahniser (Executive Director)</td>
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<td>R Charles Richardson – Vice Chair</td>
<td>X Julian Dautremont-Smith</td>
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<tr>
<td>X Trina Innes - Secretary</td>
<td>X Margueritte Williams</td>
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<td>X Jon Jensen - Treasurer</td>
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<td>X Jay Antle</td>
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<td>X Ben Champion</td>
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<td>R Sally Grans Korsh</td>
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<td>X Richard Miller</td>
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<td>X Stephen Mulkey</td>
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<td>X Kim Smith</td>
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<td>A KyuJung Whang</td>
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1. Call to Order
   • Welcome, Determination of Quorum – Quorum meet – 14:03

2. Consent Agenda
   • March 2016 Board Meeting Minutes
   • May 2016 Executive Committee Meeting Minutes
   • Today’s Board Meeting Agenda

MOTION: Move to accept the consent agenda.
Moved by: Fahmida
Seconded by: Trina
Motion carried at 14:05

3. Executive Director / Organizational Update
   • Julian – Programs Updates
     o STARS 2.1 officially launched
     o Campus Sustainability Hub launched
Ongoing conference schedule is live
- Topical rooms this year at the conference
- Hub has same member login, part of whole AASHE website
  - Comments on look of Hub main page, wording

- Meghan
  - Just finished weeklong training
  - Staff retreat June 12 – 15 in Philadelphia
  - Updating Strategic Plan
  - Staff performance evaluations in process
  - Board to receive conference registration logistics package

4. Ongoing Board Business – 14:33
   - Board Committee Updates
     - Governance Committee and 2016 Action Plan – Trina
       - Review of bylaws
       - Whistleblower guidelines
       - Board evaluations and orientation
       - Planning calendar
       - Q&A about board elections
     - Finance and Audit Committees Update and 2016 Action Plan – Jon
       - Meeting scheduled in mid-July to review finances for the rest of year
       - Organization is healthier
       - Creation of 2017 budget
       - Management of cash reserves
     - Advisory Council Update and 2016 Plan – Rich and Meghan
       - A really effective engagement tool
       - Ask Stephanie Presseller to do presentation at next board meeting

5. Walk In – 14:57
   - None

6. Chair’s Report & Wrap Up – 14:57
   - Board 2016 Calendar
   - Difference Between Discussions and Official Decisions of Board
   - Board Evaluations and ED Evaluations
     - How often
     - Amount of questions on evaluations
   - Board Effectiveness and Participation
     - Happy to be a board member?
     - Open comments
   - Next call June 17th
7. Adjourned – 15:10