



## AASHE Board of Directors Meeting

Teleconference

Friday, May 20, 2016

14:00 – 15:30 EDT

### Approved Meeting Minutes

**Attendance (X – present; R – regrets; A - absent):**

**Board**

X	Fahmida Ahmed - Chair
R	Charles Richardson – Vice Chair
X	Trina Innes - Secretary
X	Jon Jensen - Treasurer
X	Jay Antle
X	Ben Champion

R	Sally Grans Korsh
X	Richard Miller
X	Stephen Mulkey
X	Kim Smith
A	KyuJung Whang

**Management & Guests**

X	Meghan Fay Zahniser (Executive Director)

X	Julian Dautremont-Smith
X	Margueritte Williams

**1. Call to Order**

- Welcome, Determination of Quorum – Quorum met – 14:03

**2. Consent Agenda**

- March 2016 Board Meeting Minutes
- May 2016 Executive Committee Meeting Minutes
- Today’s Board Meeting Agenda

**MOTION: Move to accept the consent agenda.**

Moved by: Fahmida

Seconded by: Trina

Motion carried at 14:05

**3. Executive Director / Organizational Update**

- Julian – Programs Updates
  - STARS 2.1 officially launched
  - Campus Sustainability Hub launched

- Tentative conference schedule is live
- Topical rooms this year at the conference
- Hub has same member login, part of whole AASHE website
  - Comments on look of Hub main page, wording
- Meghan
  - Just finished weeklong training
  - Staff retreat June 12 – 15 in Philadelphia
  - Updating Strategic Plan
  - Staff performance evaluations in process
  - Board to receive conference registration logistics package

#### **4. Ongoing Board Business – 14:33**

- Board Committee Updates
  - Governance Committee and 2016 Action Plan – Trina
    - Review of bylaws
    - Whistleblower guidelines
    - Board evaluations and orientation
    - Planning calendar
  - Elections Task Force Update and 2016 Action Plan – Jay
    - Q&A about board elections
  - Finance and Audit Committees Update and 2016 Action Plan – Jon
    - Meeting scheduled in mid-July to review finances for the rest of year
    - Organization is healthier
    - Creation of 2017 budget
    - Management of cash reserves
  - Advisory Council Update and 2016 Plan – Rich and Meghan
    - A really effective engagement tool
    - Ask Stephanie Presseller to do presentation at next board meeting

#### **5. Walk In – 14:57**

- None

#### **6. Chair's Report & Wrap Up – 14:57**

- Board 2016 Calendar
- Difference Between Discussions and Official Decisions of Board
- Board Evaluations and ED Evaluations
  - How often
  - Amount of questions on evaluations
- Board Effectiveness and Participation
  - Happy to be a board member?
  - Open comments
- Next call June 17th

**7. Adjourned – 15:10**