



## AASHE Board of Directors Meeting

Teleconference

Friday, June 17, 2016  
14:00 – 15:30 EDT

### Meeting Minutes

**Attendance (X – present; R – regrets; A - absent):**

**Board**

x	Fahmida Ahmed - Chair
x	Charles Richardson – Vice Chair
x	Trina Innes - Secretary
x	Jon Jensen - Treasurer
x	Jay Antle
x	Ben Champion

x	Sally Grans Korsh
R	Richard Miller
x	Stephen Mulkey
x	Kim Smith
R	KyuJung Whang

**Management & Guests**

x	Meghan Fay Zahniser (Executive Director)

x	Margueritte Williams

**1. Call to Order**

- Welcome, Determination of Quorum
  - Quorum met – 14:04

**2. Consent Agenda**

- May 2016 Board Meeting Minutes
  - Request that future minutes have less detail
- June 2016 Executive Committee Meeting Minutes
- Today’s Board Meeting Agenda

**MOTION: Move to Accept the Consent Agenda**

Moved by: Fahmida

Seconded by: Kim

Motion Carried at 14:06

### **3. Executive Director / Organizational Update**

- Staff had a retreat at Pendle Hill at the beginning of this week
- Just completed annual staff performance reviews
- This year has been based on working on infrastructure
- Starting on 2017 budget and updates to Strategic Plan
- Affiliates Program,
  - MoUs being finalized, will be formally listed on website
  - Meghan to share list of potential affiliates with the board to be attached to minutes
  - Want to ensure RCE's are included
- Dues rates
- Collaborations with other organizations, partnerships
- Current conference registration numbers
- Board conference registration logistics
- Q&A
- Do we need a board meeting in July?

### **4. Ongoing Business – 14:46**

- Elections Task Force Update and 2016 Action Plan – Sally
  - Candidates gave short speeches
- Governance Committee and 2016 Action Plan – Charles
  - Met in May, schedule of future meetings
- Finance and Audit Committees Update and 2016 Action Plan – Jon
  - Meeting in July for mid-year review
  - Budget Committee looks at staff built budget to be approved by board
  - Fundraising
- Advisory Council Update and 2016 plan – Meghan
  - Nothing new from last month

### **5. Chair's Report & Wrap Up – 15:13**

- Board and ED Evaluation – End of June
- Board effectiveness, transitioning of tasks when people leave the board, new one takes their place

### **6. Adjourned – 15:17**