



**AASHE Board of Directors Meeting**  
Teleconference

Friday, January 22, 2016  
14:00 ET

**Approved Meeting Minutes**

**Attendance (X – present; R – regrets; A - absent):**

**Board**

x	Fahmida Ahmed - Chair
x	Charles Richardson – Vice Chair
R	Trina Innes - Secretary
R	Jon Jensen - Treasurer
x	Jay Antle
x	Ben Champion

x	Sally Grans Korsh
x	Richard Miller
x	Stephen Mulkey
x	Kim Smith
x	KyuJung Whang

**Management & Guests**

x	Meghan Fay Zahniser (Executive Director)
	Various assistants to board members

x	Allison Jones
x	Margueritte Williams

**1. Call to order**

Welcome, Determination of Quorum – Quorum met with 7 from the board present at 14:05.

**2. Consent Agenda**

- a. December 18, 2015 Board Meeting Minutes
- b. January 8, 2016 Executive Committee Minutes
- c. Today’s Board Meeting Agenda

**MOTION: Move to accept the consent agenda.**

Moved by: Fahmida

Seconded by: Sally

Motion carried 14:06

**3. Executive Director Update**

- a. Reference ED Update folder in Board Packet for Jan 2016
- b. Staff survey in process

- c. Filling of Director of Conference & Events position still in process
- d. Allison and Ben have been with AASHE for 7 years, Meghan 7 years next month, board appreciation from Fahmida
- e. 2015 year of stabilization, building of trust with members, ended year in good financial shape and better esteem with members
- f. New infrastructure - new financial software, AMS software, new AASHE website, Campus Sustainability Hub (resource center), STARS 2.1
- g. Sustainability Officers Retreat will be brought back this year, most likely in Canada
- h. AASHE may do International Green Gown Award with EAUC in 2017
- i. Overview of governance committees - STARS Steering Committee, Advisory Council, sub-committees being created to be task forces
- j. Use Basecamp for Board management, Board members also added to Advisory Council area of Basecamp
- k. Refresher of how committee positions are filled
- l. Partnerships and Outreach - pledge made at AASHE 2015 mentioned
- m. Julian and Meghan invited to data conversation in DC
- n. Future AASHE conference site selection, three cities (New Orleans, San Antonio, Saint Louis) visited with Wendy, don't hold again during a holiday, looking at costs of hotel rooms, transportation, sustainability of convention center, setting up for three years out

#### **4. Ongoing Board Business – 14:40**

- a. Trying 60 minute calls instead of 90
- b. Establishment of committees
- c. Charles spoke about Governance Committee
- d. Sally spoke about Nominations Task Force, first year and there were bumps, want to talk about gaps at retreat, keep diversity in skill set and region
- e. Rich spoke about COP21, excited about how to follow up, posted blogs on AASHE website, wasn't at formal proceedings, proceedings around formal proceedings were full of content at multiple venues, Second Nature worked with him on higher ed networking event (U Conn, SN, AASHE). Will be talking about it at events in US.

#### **5. Chair's Report & Wrap up – 14:55**

- a. Reference Chair Report folder in January 2015 Board Packet
- b. At following board meetings staff will bring proposals to board to review
- c. Info coming about logistics for upcoming board retreat, agenda
- d. Quick vote on who wants to help with board meeting agenda - Sally Stephen, and Jay will help
- e. Board and ED Evaluations Surveys – please finish
- f. Kim mentioned documents she shared on Basecamp

#### **4. Adjourn – 15:02**