AASHE Board of Directors Meeting
Teleconference
Friday, August 26, 2016
14:00 – 15:30 EDT

Approved Meeting Minutes

Attendance (X – present; R – regrets; A - absent):

Board

<table>
<thead>
<tr>
<th>X</th>
<th>Board Name</th>
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<tbody>
<tr>
<td>X</td>
<td>Fahmida Ahmed - Chair</td>
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<tr>
<td>X</td>
<td>Charles Richardson – Vice Chair</td>
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<tr>
<td>X</td>
<td>Trina Innes - Secretary</td>
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<td>X</td>
<td>Jon Jensen - Treasurer</td>
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<td>X</td>
<td>Jay Antle</td>
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<td>X</td>
<td>Ben Champion</td>
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<td>X</td>
<td>Sally Grans Korsh</td>
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<td>X</td>
<td>Richard Miller</td>
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<tr>
<td>X</td>
<td>Stephen Mulkey</td>
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<tr>
<td>R</td>
<td>Kim Smith</td>
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<td>X</td>
<td>KyuJung Whang</td>
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Management & Guests

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<tr>
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<th>Management &amp; Guests Name</th>
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<tbody>
<tr>
<td>X</td>
<td>Meghan Fay Zahniser (Executive Director)</td>
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<tr>
<td>X</td>
<td>Margueritte Williams</td>
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1. Call to Order
   • Welcome, Determination of Quorum
     o Quorum met

2. Consent Agenda
   • June 2016 Board Meeting Minutes
   • August 2016 Executive Committee Meeting Minutes
   • Today’s Board Meeting Agenda

MOTION: Move to Accept the Consent Agenda
Moved by: Sally
Seconded by: Trina
Motion Carried at 14:05
3. Executive Director - Organizational Update
   • Directors’ Retreat – 2017 Budget, Strategic Plan, Goals
   • Membership Survey Overview – more detailed results later
   • Current Highlights
     o Executive Director Emergency Succession Plan
     o Advisory Council Governance Structure
     o Advocacy Subcommittee
   • Conference – Numbers Update
   • Projects Updates
     o Sustainable Campus Index
     o AASHE Award winners have been identified
     o New AASHE website in progress
     o New AMS in progress
     o STARS enhancement, research
     o Hub enhancements
   • Partnerships Update
   • Affiliates Update
   • Q&A

MOTION: Move to approve Executive Director Emergency Succession Plan
Moved by: Fahmida
Seconded by: Trina
Motion Carried at 14:40

4. Ongoing Business – 14:42
   • Governance Committee and 2016 Action Plan – Charles
     o Next meeting in September
   • Elections Task Force Update and 2016 Action Plan – Sally
     o Results for 2017
     o Q&A
     o Discussion on application process
     o Applications going out next month

MOTION: State clearly on nomination form that applicants will be reviewed for good standing with membership.
Moved by: Sally
Seconded by: Fahmida
Objected by: Stephen
Motion Carried at 15:02

   o Gender balance on board – discuss more during September board meeting

   • Finance and Audit Committees Update and 2016 Action Plan – Jon
     o Reviewed Mid-Year Financials
       ▪ Kudos to staff
       ▪ On budget and doing well
     o Meeting again September 12th
• Good practice to switch auditors every few years

• Advisory Council Update and 2016 plan – Meghan
  o Updates covered during ED update
  o Plan to have meeting at conference

5. **Chair’s Report & Wrap Up – 15:13**
   • October Board Meeting – AASHE 2020 Strategic Planning begins
   • Board engagement at conference
   • Exec Committee Transition Plan - 2016 to 2017

6. **Board and ED Evaluation (Executive Session) – 15:17**

7. **Adjourned**