



## AASHE Board of Directors Meeting

Teleconference

Friday, August 18, 2107

14:00 – 15:30 EDT

### Meeting Minutes

**Attendance (X – present; R – regrets; A - absent):**

**Board**

x	Charles Richardson – Chair
x	Richard Miller – Vice Chair
x	Jan Antle - Secretary
x	KyuJung Whang- Treasurer
x	Ben Champion
x	Monica Dean
x	Ann Erhardt

x	Sally Grans Korsh
R	Trina Innes
x	Ben Jarrett
x	Jon Jensen
x	Cindy Klein-Banai
x	Kim Smith

**Management & Guests**

x	Meghan Fay Zahniser (Executive Director)
x	Dallase Scott - GreenerU

x	Margueritte Williams (Staff Accountant)
x	Allison Jones (Director of Finance & Admin)

**1. Call to Order – 14:05**

- Determination of Quorum – Quorum Met

**2. Opening Statement - Charles**

**3. Consent Agenda**

- July 2017 Executive Committee Minutes
- Today’s Board Meeting Agenda

**MOTION: Move to Accept the Consent Agenda**

Moved by: KyuJung Whang

Seconded by: Ann Erhardt

Motion Carried

- May 2017 Board Meeting Minutes not in packet, will be sent next board meeting to be approved then

#### **4. Executive Director - Meghan**

- Programs and Staffing Highlights
  - Staff retreat in June
  - Working on next Strategic Plan
  - Mentorship Program launched
  - Goldman Fund grant received
  - Working on next year's budget
  - IT job opening
  - Researching future fundraising
  - Programs' highlights listed on presentation in packet
- Conference Overview
- Some questions about the new Goldman paper grant and process were asked. Brief conversation also occurred due to conference concerns regarding reduced attendance linked to discriminatory policies in Texas and potentially Missouri.
  - Registration and sponsorship numbers
  - Future site selection to be reviewed at October board meeting
  - Q&A

#### **5. Strategic Planning Update – Dallase and Meghan**

- Review of draft goals - presentation from packet
- Next steps to finalize
- Discussion

#### **6. Ongoing Board Business**

- Committee Updates
  - Governance Committee – Rich Miller
    - Minor bylaws revision concerning terms for a couple of positions
      - a. Q&A on revision wording. Recommendation for a By-Laws change regarding terms of officers, in particular for Treasurer as noted in the proposal sent out as well as a maximum of two terms. There were some questions about wording that would be sent back to committee for clarification for later action.
      - b. Move approval to another meeting after wording finalized
  - Finance Committee – KyuJung Whang. Kyu gave a quick update on finances that suggests that the conference issue is reducing revenues some but there had been some closing of the gap over the last month. Membership numbers were up. Cash balance looks very positive.
  - Governance Committee
    - Board Officer Applications
      - a. Stump speeches to go along with written statements of interest in packet
      - b. Ann Erhardt had technical difficulty and was unable to offer her pitch on the call.

- Audit Committee – KyuJung Whang
  - No new meeting of the Audit committee other than initiating the next audit with the same auditor as last audit.
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**7. Chair's Wrap Up** – Charles. No formal Chair Report.

**8. Adjourned - 15: 38**