

**AASHE Board of Directors Meeting Minutes 3/11/17  
Philadelphia, PA**

**Members:**

KyuJung Whang x  
Jay Antle x  
Jon Jensen x  
Trina Innes x  
Cindy Klein-Banai x  
Sally Grans Korsh x  
Ben Champion x  
Kim Smith x  
Ann Erhardt x  
Monica Dean x  
Ben Jarrett x  
Charles Richardson (absent)  
Richard Miller (absent)

**Staff:**

Meghan Fay Zahniser (ED) x  
Allison Jones x  
Julian Dautremont-Smith x  
Jessica Chase x  
Kimberly Smith x  
Ben Stookey x

Kyu Whang served as chair in the absence of the chair and vice-chair. The meeting began at 10:05. Consent agenda approved.

**Committee Appointments.** Committees and roles discussed. Previous method to fill vacancies was chair appointment. Some discussion of a more robust Governance committee due to elections being now handled by that group. Potential spots for STARS advisory board. Three spots are currently allocated. There is also an Advisory Committee liaison available. Some clarification provided on precise maximum size of Finance and Audit committees. Members volunteered to fill existing vacancies on these committees. (See attached image for details)

**Potential New Task Forces/Liaisons:** Ben Jarrett asked for the creation of a task force for business outreach. Sally Grans Korsh asked to create a liaison for HEASC. Discussion ensued. Perhaps an International liaison as well? Staff feedback on the International piece was that tying it to a Board member position might not be desirable.

Sally Grans-Korsh made a **motion** to create business task force and HEASC liaison. Ben Champion seconded. Discussion that AASHE liaison don't necessarily need to be board members as that would be limiting. Discussion that a more formal proposal for the biz group might be desirable before a vote. Based on this discussion, Sally Grans-Korsh withdrew the motion. So, there will be draft proposals for business task force, HEASC liaison, and potentially an international liaison prepared for future board

consideration. Also, does all this need to be done by a true board committee or a more operational one involving staff more directly? Some discussion here without clear resolution, although there did seem to be consensus around a task force for business outreach.

At this point, Kyu Wang had to leave the meeting and Jay Antle took up the chair position for the remainder.

A question about expectations of board members and officers arose. Some concern expressed about the occasional absence of members and officers at Board meetings and activities. Consensus reached that this needs to be fleshed out in terms of Board/officer recruitment materials and that the Governance committee could take this up.

The Executive Director reported on a recent staff satisfaction survey. Staff were generally satisfied, but compensation and professional development were identified as concerns.

The floor was opened up for new topics. Discussion of current political events and AASHE's response and support of the morale of members received attention. Some broad discussions about advocacy also use of procurement dollars by AASHE members.

Ben Champion **moved** to adjourn. Cindy Klein-Banai seconded. Motion carried. The meeting adjourned at 11:21.